



newton community education

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DRIVER'S EDUCATION PROGRAM

Fall Term 2012

Thank you for choosing NCE and the Brookline Driving School for your Driver's Ed program. This document includes important information as well as the registration form for our classes. The registration form must be returned to us along with your full payment for your enrollment to be complete. Please read the below carefully. You may want to keep this page for your future reference.

Brookline Driving School has contracted with the Newton Public Schools through Newton Community Education to offer Driver's Education to students wishing to obtain their "Certificate of Driver Education." The Driver's Education program consists of 30 hours of classroom instruction, 12 hours of on-the-road instruction, six hours observation of another driver, and a two-hour driver safety course for a parent or guardian of the student driver. This is the standard state-mandated curriculum for anyone under the age of 18 wishing to receive a driver's license.

Any student who has reached the age of 15 years, nine months is eligible to begin taking classes. A learner's permit may be obtained from the Massachusetts Registry of Motor Vehicles at age 16, but it is not required before beginning Driver's Education classes—it is, however, required before beginning on-the-road lessons. Driving lessons cannot take place without a learner's permit. To obtain a learner's permit, students must be at least 16 years old. Please contact the Registry for more information on how to obtain a permit.

The Registry requires that all classroom and on-the-road instruction be completed within two years of the first class. If a student does not finish within that time, the tuition paid will not cover remaining Driver's Education classes or on-the-road lessons, and will not be refunded. Therefore, it is recommended that a student not begin Driver's Ed unless he or she expects to finish within this time frame.

Keeping track

A card will be given to each student on which class attendance and driving lessons are recorded. Students must take responsibility for keeping this card and presenting it to their instructor at each class and driving lesson. It is this card that will allow you to get your certificate so that you can take your final road test. **DO NOT LOSE THIS CARD**; you must be prepared to turn it in when you have completed your lessons and driving hours.

The buddy system

On-the-road lessons are scheduled between the student and the driving school once classes have begun. Driving lessons are not given during class time. The student must have a learner's permit in order to begin his or her driving hours, though observation hours can be scheduled before the student has a permit. **Two or more people must be in the car at all times—lessons cannot take place with individual students, even if they are over 18.** Students may book lessons with classmates, friends, other drivers, or family members. **It is the student's responsibility to schedule with a "buddy."** Students having difficulty with this should see the instructor while classes are in session—please do not wait until the classes are over to ask for help in identifying potential buddies. **Call 617-232-9400 to book your lessons.**

The road test

At your request, Brookline Driving School can take the student for his or her final driver's license test, if he or she has had a learner's permit for at least six months. You will be charged extra for this service (about \$80). You may opt to go to the Registry on your own for the test; please contact the Registry for details.

Required Class for Parent or Guardian of Driver Education Student

This class is mandated by the Registry of Motor Vehicles, and is designed to educate parents in teaching their children to drive, and familiarize them with the Driver's Ed curriculum. The attached schedule lists this term's parent classes. If you cannot attend one of these scheduled classes, please indicate so on the registration form. You may complete the parent class at another time, but it may delay your child receiving his or her completion certificate. If you have already attended this class with a previous child and you have the certificate, it is not necessary to repeat the parent class.

Fees

Fees cover all 30 hours of classroom instruction, 18 hours of on-the-road instruction (including observation hours), and the two-hour parent class. Fees also include the \$15.00 Driver Education Certificate of Completion, issued by the Registry of Motor Vehicles. **There are no discounts or refunds, and only limited scholarships are available.** Fees do not include other Registry fees, including the final road test. If a student wishes to take the road test in one of Brookline Driving School's vehicles, he or she may arrange this at additional cost with the driving school. This is an OPTIONAL service and will cost more than the Registry charges for the road test.

Cancellation/Withdrawal Policy

There are **no refunds** given for the Driver's Education program. **Additionally, a \$35.00 cancellation fee will be charged to any student who has not given a minimum of 24-hours notice when canceling an on-the-road instruction appointment or does not show up for a scheduled appointment.** Students may arrange to have another qualified driving student take their place if they cannot make an appointment, but cancelled appointments without a 24-hour notice, or "no-shows" will be charged this penalty fee.

Why Get a Driver's Education Certificate?

A certification of completion of Driver Education will enable a student to take a road test (and if passed, obtain a driver's license) before age 18, provided he or she has held a learner's permit for at least six months and has a clean driving record. The certificate will also enable a student to obtain a reduction in car insurance for several years.

To sign up

Read and fill out the forms on the following two pages. A parent must sign the Brookline Driving School portion of the attached registration form. In addition to finalizing your registration, it certifies that you know that all cancellations of road lessons must come in at least 24-hours before the lesson. If you plan to cancel a weekend or a Monday lesson, you need to call Brookline Driving School (617-232-9400) no later than 4pm on the Friday before the lesson. Also, be sure to notify your "buddy", so that he or she may find another partner should they wish to keep their appointment.

If you have questions on any of the above, please call the NCE office or contact the Brookline Driving School.

**Schedule of Classes & Fees
Fall 2012**

How to Register:

Complete the entire Registration Form and Contract on the back this page. **Mark your calendar with dates and times, as we do not send reminders.**

By Mail:

Make out **two** checks: One for Brookline Driving School and one for Newton Community Education (see details below):

\$575.00 **Made payable to Brookline Driving School**

AND...

\$60.00 **Made payable to Newton Community Education**

Mail with the accompanying registration form and signed contract to:

Newton Community Education, Newton North High School, 457 Walnut St, Newton, MA 02460

Walk In:

We are located on the first floor of Newton **North** High School. Our current office hours are 8:30am - 5pm Monday through Friday. A satellite office at Newton **South** is also open weekdays. Office hours may vary depending on evening class schedules, so please call first! Bring two checks as noted above, and your signed contract and registration form.

Unfortunately at this time, we cannot take credit card registrations for Driver's Education.

CLASSROOM SCHEDULE FOR STUDENTS AND PARENTS: Keep this for your records

All classes are held at **Newton North** or **Newton South** High School.

<u>Class Code</u>	<u>Days</u>	<u>Dates</u>	<u>Times</u>	<u>Location</u>
<u>Student Classes (choose one)</u>				
KH08-F12-1	Mon + Wed	Sept 24 – Nov 26	3:30pm – 5:30 pm	Newton South
KH08-F12-2	Tues + Thurs	Sept 27 – Nov 27	3:30pm – 5:30 pm	Newton North
KH08-F12-3	Tues + Thurs	Sept 27 – Nov 27	6:00pm – 8:00 pm	Newton North
<u>Parent Classes (choose one)</u>				
KH09- F12-1	Wed	October 10	6:00pm – 8:00 pm	Newton North
KH09- F12-2	Monday	October 15	6:00pm – 8:00 pm	Newton South

ON-THE-ROAD INSTRUCTION

On-the-road lessons are scheduled at the convenience of the student and Brookline Driving School. Lessons begin and end at both high school locations. Students are NOT allowed to take lessons alone—all students MUST be paired with a buddy. If you cannot find a buddy, please ask the Brookline Driving School to schedule you when other drivers/observers are being picked up at either school.

MARK YOUR CALENDAR! WE DO NOT SEND REMINDERS!

